



Temporary Family Leave Hire: Manager of Young Adult Programs (Full-time, salary, exempt)

Reporting to the Associate Director of Museum Learning (AD of ML) and working as an active member of the Museum Learning Team, the Manager of Young Adult Programs will lead all aspects the Museum's High School Apprenticeship Program, an award-winning youth development program engaging New Bedford students in grades 10 -12. The mission of the Program is to provide resources and experiences that deepen community engagement, promote personal and professional development, and cultivate college and career readiness. This is a seven-month (30-week) temporary hire to fill a Family Leave vacancy. The position term would span June through December 2023. During that period, the candidate would work full-time, in an exempt position and have access to a robust benefits package. The pay is \$20-22/hour (depending on experience) and is pro-rated as salary at 40 hours per week.

CORE RESPONSIBILITIES:

Execute the existing Apprenticeship Program curricula

- Collaborate with museum departments to meet Apprenticeship Program goals including executing student-led projects
- Coordinate student participation at museum events and activities
- Work with program partners to deliver relevant and useful skill-building workshops
- Aid in monitoring and evaluating all elements of the program and track student outcomes with AD of ML
- Maintain an alumni network

Student and Family Engagement

- Work with program partners to identify and support student and family needs
- Coordinate student, family and alumni events

Budget Tracking

- Submit expenses in a timely manner
- Stay within the guidelines of the program budget

DESIRED SKILLS AND EXPERIENCE:

- experience working in K-12 education, or youth development
- excellent oral and written communication skills
- excellent organizational and interpersonal skills
- responsible and mature; able to manage young adults in a respectful but firm manner
- ability to collaborate respectfully and effectively with colleagues
- availability to represent the Museum at after-hours events
- embraces and promotes diversity, equity, and inclusion initiatives
- demonstrates strong understanding of and investment in cultural competency

The New Bedford Whaling Museum

The New Bedford Whaling Museum ignites learning through explorations of art, history, science and culture rooted in the stories of people, the region and an international seaport. Founded in 1903 as the Old Dartmouth Historical Society, the Museum seeks to advance understanding related to the influence of the whaling industry and the port of New Bedford on the history, economy, ecology, arts, and cultures of the region, the nation, and the world. We tell the stories of the many diverse communities that shared in the creation of this history, through excellence in our collections, scholarship, and public engagement. The Museum is recognized as a compelling destination that inspires all visitors to reflect on the complex issues that shaped the past, remain critical today, and inform a sustainable future. Today, the Whaling Museum is a leader in the cultural landscape of the SouthCoast serving more than 100,000 visitors and offering engaging exhibitions, dynamic public programs, and vibrant educational activities appealing to learners of all ages.

TO APPLY

Send cover letter and resume to Naomi Slipp, Chief Curator and Director of Museum Learning, at nslipp@whalingmuseum.org. Application deadline is May 15, 2023. No phone calls, please.

The New Bedford Whaling Museum is committed to diversity among its employees and encourages qualified candidates from all backgrounds to apply.