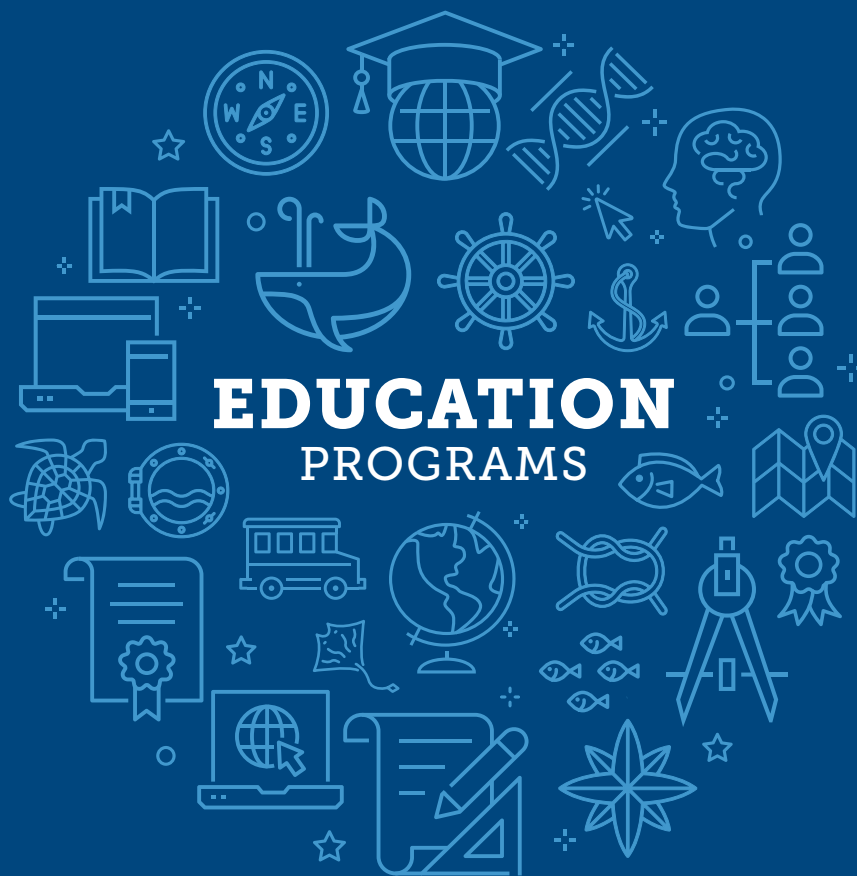


Self-Guide Student Field Trip

Confirmation Packet



NEW BEDFORD WHALING MUSEUM

Welcome

Thank you for booking a field trip to the New Bedford Whaling Museum. We are happy to welcome you and your students to the Museum. In order to have the most positive experience during your visit, please review this packet before your field trip. The following pages provide all of the information that you, group leaders, students, and bus driver(s) will need for your visit. Additional information can be found on the www.whalingmuseum.org. Questions can be sent to education@whalingmuseum.org.

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Museum Information

Check In

What to Bring:


- List of students
- List of group leaders

Arrival Time: Please arrive at least fifteen minutes before your program is scheduled to begin. This allows students time to disembark the bus, hang coats and use the restroom before the program. The group leader must check in with the Admissions Desk upon arrival to verify the group size and take care of payment.

Late arrivals: If your group is going to be late, please call the Admissions Desk (508) 997-0046. If you are more than 10 minutes late for your scheduled visit, we cannot guarantee that all of your program expectations will be met.



Museum Store: Due to the size of our store, a maximum of five students is allowed into the store at one time. The students must be chaperoned by an adult. Please help the students with their purchase.

Backpacks: Students should not bring backpacks or lunch bags with them into Museum galleries. A coatroom and free lockers are available for all belongings. Similarly, adults should refrain from bringing large bags and backpacks into the galleries unless these bags contain medical supplies for students. The Admissions Desk staff will provide you with a sticker for medical supply bags. Water bottles, food and gum are prohibited from the galleries. 

Dividing Groups: Groups will be required to remain in small pods of no more than 10 students accompanied by a chaperone. Please divide your students into groups of 10 or less before entering the Museum.

Group Leader Guidelines

Thank you for joining us at the New Bedford Whaling Museum! Listed below are some ways that you can help the program run smoothly and ensure that all students have an enjoyable visit.

- Know the names of the students assigned to your group. They are your responsibility.
- Remain with your group. As they tour the museum, model behavior that is responsible and respectful.
- Please refrain from the use of a cell phone while with your group.
- To help us protect the artifacts, please refrain from carrying backpacks, large bags, and drinks in the Museum.
- If necessary, assist with a child whose behavior is a distraction to the tour.
- Behavior: It is the responsibility of Group Leaders to make sure the students are following the rules of the Museum. If a student is not following the rules of the Museum, the Group Leader must remind the student as needed..
- At the end of your group visit, you can provide feedback on your experience by completing the online form linked here: <https://bit.ly/nbwmvisit>

Museum Store Rules

If your visit includes a stop at our store, please review the following museum store rules:

- **Limited space in the store allows for only five (5) students at a time.** If the students you are supervising are waiting to enter, please keep them together and away from the store entrance.
- Please supervise and assist students with their shopping decisions. Students must be chaperoned at all times in the Museum store.
- Before the students approach the register, be sure they have enough money to pay for their purchases, including 6.25% sales tax. This will avoid decision-making at the register, saving time and disappointment.

Student Guidelines

Please review the following guidelines with your students so they know what to expect when they visit the Museum.



Backpacks: Backpacks and large bags are not allowed in the Museum galleries. The risk of hitting an object with a bag is too great to overlook.



Food and Drinks: Please help us protect our one-of-a-kind, irreplaceable objects. Do not bring any food, gum or drinks into the theater or galleries.



Cameras: You may take photographs in the Museum, but you will need to make sure that your flash is turned off. Repeated flashes of light damage the paint in museum artwork.



Docents: There may be Docents in the galleries when the students visit the museum. Docents are volunteers who lead the museum's educational programs. The NBWM's Docents are a great resource if your group has questions or need assistance throughout your visit.



Running: As tempting as it may be to move quickly across the larger spaces within the Museum, we do need students to walk. This will help avoid collisions with artifacts and museum visitors.



Handling Objects: Artifacts found around the museum should not be handled or passed around. Please impress upon your students that they help us preserve and protect these important objects by not handling them.



Noise: out of respect for museum staff and other museum visitors, please remind the students to use their inside voice.



Pencils/Pens: writing utensils are not allowed in the galleries, unless specified to be used in a school program.



Directions and Bus Parking

Please review directions before arriving at the Museum.
If you have questions or concerns about travel time, please
contact the Admissions Desk (508) 997-0046

New Bedford is located one hour south of Boston, MA, and 40 minutes east of Providence, RI.

From I-195, take **Exit 26** (New Bedford Downtown)

Proceed one mile to the first set of lights (**Elm St.**) and turn right.

Take the second left onto **Bethel St.** and proceed one block up the hill to the corner of **Bethel and William Streets**. You will see the NBWM entrance diagonally across from you. Buses are allowed to park on **Bethel Street** if space is available.

After students have been dropped off **please proceed to the Whale's Tooth Lot**, 532 Acushnet Ave. This parking is free.

Parking

Metered Street Parking is available throughout downtown, curbside parking is available for hourly-metered parking. Free two-hour parking is available along Johnny Cake Hill.

The Elm Street Garage is located at North Second and William Streets and two blocks from the Whaling Museum. Vehicle height limit: 6'3". Directions to Elm Street Parking Garage: From I-195, take Exit 15 (Route 18 South – Downtown). Take **RIGHT** at the first traffic light onto Elm Street. Garage is approximately 500 feet on your **RIGHT**.



18 Johnny Cake Hill | New Bedford, MA 02740
(508) 997-0046 | www.whalingmuseum.org