

## F.A.Q. for Artists

If you have any questions not answered in this document, please email:

[localartists@whalingmuseum.org](mailto:localartists@whalingmuseum.org). Please do not call the museum to inquire or email individual staff members.

**Who can apply?** Residents from Southeastern Massachusetts, including New Bedford, Acushnet, Fairhaven, Dartmouth, and Westport; artists with connections to the region, via attendance at UMass-Dartmouth, RISD, or past residence in the region.

**How do I apply?** Please send the requested materials to the email address. Please do not call or email to check on the status of your submission. **Do not bring physical art to the museum, as we cannot accept it and it will not be considered.**

**What information do I need to provide in the application?** Submit the following (no more than 25 MB): images of the work(s); the title, medium, and dimensions; an artist's statement; a short biography; and a CV, along with address, phone number, and email.

**How are artists chosen?** Artists will be chosen based on quality of the work, subject matter, and artist's statement. Feasibility of the install will also carry weight.

**What are the dimensions of the case?** The case height is 80 inches, the width is 68 inches and the depth is 17 inches. There is a glass shelf which can be used or put at the bottom of the case. The depth of the glass shelf is 15 inches.

**What are the display periods?** January-April; May-August; September-December.

**What kind of art can go in the case?** Various forms of artwork are accepted, so long as they are able to fit in the case. Examples include paintings, drawings, sculpture, textiles, jewelry, illustrated books, etc. We cannot accept art with digital components that require the use of an electrical outlet.

**If chosen, will the museum acquire my artwork?** Please note that having your art selected for display does not mean that the museum will be adding it to the permanent collection and does not guarantee exhibiting with the museum in the future.

**Is there any financial help for chosen artists for things like framing and transport?** Artists chosen to display their work will be provided with a modest participation honorarium to offset the costs incurred with the exhibition.

**Can I sell work displayed in the case?** Yes, you can sell your work, but the museum cannot be involved in the sale. If you include your website or contact information on your label, interested members of the public will be able to contact you.

## What is required of artists chosen to display in the Local Artists Case?

- Artist must be able to transport work to and from museum.
- Artists must be present for the installation and de-installation of their work and assist if possible. If not able to assist, the museum must be informed ahead of time to ensure enough staff members are on hand to install.
- Artist will provide museum staff with a layout mock-up for the case at least two weeks prior to installation. This can be illustrated (either by hand or using a computer program) or communicated in person to a staff member while both the artist and staff member are looking at the case together. The layout will be discussed and finalized before the installation date.
- Artist will provide a list of any needed materials and hardware for the installation at least two weeks prior to install. This can be discussed with staff if suggestions are needed. The museum will communicate if they have the materials already or if the artist will need to provide them.
- Artists must fill out a loan agreement, provided by the museum, ahead of time and sign it when bringing the works in for display. This is to acknowledge that your works are under our care while they are here and so we have record of them being here.
- All non-3D works (i.e. paintings, prints, drawings) must be framed (except paintings that can be hung without a frame). The frame must either have a wire or be suitable for hanging on a nail. D-rings are also acceptable.
- Artist must provide at minimum, two labels. One label must contain a biography. The other must identify the works on view, at minimum tombstone information: title of work, year, medium. The biography label may also contain an artist's statement and the identifying label may also contain explanatory information about the artworks.
- **These labels should be provided to the museum for approval two weeks prior to the installation, with final labels agreed on one week prior.** The museum can print the labels in house up to 8 ½ x 11 inches. Anything larger must be printed by the artist at their expense. Artists can be provided with examples of a layout and acceptable labels, if they request.