



October 11, 2015

Request for Proposal – Exhibit Designer and Fabricator for Life-Sized Outdoor Plaza Whale Fountain

Approximate Project Value: \$15,000-25,000

Time Frame: Completed May 2016

The New Bedford Whaling Museum (NBWM) is soliciting RFP's for contractors interested in designing, fabricating, and installing a North Atlantic right whale themed fountain in the plaza outside the main entrance to the Museum. This new centerpiece of the Museum Plaza will establish tone and convey a sense of excitement for living whales and draw attention to conservation efforts of one of our most endangered local species. The fountain will not recycle water but will disperse and run off as the spray will be appropriate to the blow patterns of a real whale. Artists are encouraged to follow either anatomical correctness or artistic abstraction in their interpretations of the theme for design solutions. The aesthetics for this project should be artistic and elegant and encourage visitor awe, respect, and admiration for the North Atlantic Right Whale while maintaining an element of fun and accessibility.

Proposals should reflect attention to appropriate materials for visitor safety, easy maintenance and outdoor longevity.

Response should be sent to:

cconnett@whalingmuseum.org

If an accompanying hard copy is sent, please mail to:

New Bedford Whaling Museum
Attn: Christina Connett
18 Johnny Cake Hill
New Bedford, MA 02740

Deadline: Response must be received by **December 10, 2015**

The request for proposal does not commit NBWM to award a contract or to pay any costs incurred in the preparation of the proposal. NBWM reserves the right to extend the due date for the proposal, to accept or reject any or all proposals received as a result of this request, to negotiate with any qualified consultant, or to cancel the RFP in part or in its entirety.

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Screening and Selection: A screening committee will review the submittals and rank proposals. The highest ranked proposals will be asked to interview.

Expected Sequence of Events

Pre-bid Q & A for applicants at the New Bedford Whaling Museum: November 30, 2015 from 10:00-11:00.
Register for Q & A with cconnett@whalingmuseum.org if attending or require call-in instructions.

Receipt of RFPs: December 10, 2015

Review and selection of qualified applicants: December 11, 2015

Interview top selected applicants: December 14-18, 2015

Final selection of applicants: December 21, 2015

Response requirements:

Response should include, but is not limited to the following information:

1. Resume.
2. Background, history, and project experience.
3. Describe organizational approach.
4. Describe how you would address the following:
 - a. Design and Work Plan Strategy
 - b. Onsite Project Management Approach
 - c. Progress Meetings
 - d. Cost Estimating
 - e. Scheduling
5. Outline the proposed fee schedule.
6. Identify and describe any sub-contractors (sub-consultants) that will be used.
7. Provide client references.
8. Provide examples of work of completed projects.
9. Describe any experience working with projects of this nature.
10. Describe any relevant experience with integrated design or design charrette.

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General Requirements

Provide Certificate of Insurance for the insurance that, if selected, will need to be in force at all times during the contract period. Insurance company coverage must be with a current AM Best's rating of no less than A and include the following coverages:

Commercial General Liability \$1,000,000 each occurrence

Excess/Umbrella Liability \$1,000,000

Workers Compensation Statutory Limits

- a) Indemnification endorsement covering the additional insured's and owner.
- b) Insurance to be primary and non-contributory.
- c) Contain no exclusions for means, methods, techniques, sequences or procedures.
- d) General Aggregate to apply on a per project basis.
- e) Contain a deductible of no more the \$ 25,000.

All proposal packages received by NBWM will become NBWM's property for use as deemed appropriate.

The New Bedford Whaling Museum is an equal opportunity Employer. Every effort will be made to ensure that all persons, regardless of race, religion, gender, color and national origin have equal access to contracts and other business opportunities with NBWM.



Credit: Georgia Department of Natural Resources, Permit 15488







57 feet